SAN MIGUEL COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
WEDNESDAY, MARCH 4, 2026
1110 SUMMIT STREET NORWOOD SHERIFF ANNEX, NORWOOD, COLORADO 81423

1. Call to Order

1:03 p.m. Begin.

2. Roll Call

Present:
Lance Waring, Chair
Galena Gleason, Vice Chair
Anne Brown, Commissioner

Staff Present:
Mike Bordogna, County Manager
Jarrod Biggs, Deputy County Manager
Maura Boylan, County Attorney
Meghan Knowles, Communication Specialist
Carmen Warfield, Chief Deputy Clerk

3. Moment of Silence

4. Review of Agenda

5. Public Comment for Items Not on the Agenda

Please limit comments to 3 minutes. If comments are not related to an item on the agenda, there will be no Board response or action taken since the topic was not posted with proper notice and any comment could potentially violate the Colorado Open Meetings Law.

6. Consent Agenda

a. Approval of Minutes: January 7, 2026; January 14, 2026; and January 21, 2026.

b. Acceptance of the January 2026 Road Report.

c. Approval of the Chair's signature on the Termination of Amended and Restated Deed Restriction and Covenant, Joshua & Rachel Williams, 103 Evergreen Ct

d. Approval of the Chair's signature on Amended and Restated Deed Restriction and Covenant V2016, Joshua & Rachel Williams, 103 Evergreen Court

e. Approval of the Chair's signature on the Termination of Amended and Restated Deed Restriction and Covenant, Tyer Micheli, 210 Aldasoro Blvd.

f. Approval of the Chair's signature on Amended and Restated Deed Restriction and Covenant V2016, Tyler Micheli, 210 Aldasoro Blvd

g. Approval of a Service agreement with Paragon Behavioral Health Connections, providing San Miguel County a partner to leverage complementary expertise, clinical capacity, community partnerships, care coordination infrastructure, peer support, and relevant programming.

h. Approval of the Chair's signature on Business Associate Agreement between Paragon Behavioral Health Connections and San Miguel County.

i. Approval of the Renewal of a Retail Liquor License for Telski Food and Beverage Services DBA Alpino Vino located at 12100 Camels Garden Road, Telluride.

j. Approval of the contract with Mitchell and Company LLC for the Mountain Village Town Hall Access Control upgrade.

k. Ratification of the Chair's signature on the Amended and Restated Deed Restriction and Covenant for Matthew Allen, Condominium Unit 3, San Bernardo Subdivision/PUD

l. Ratification of Chair's signature on an Amended and Restated Deed Restriction and Covenant, Brian Miller and Jane Miller, Lot 28, Lawson Hill Subdivision.

m. Ratification of Commissioner signatures on the Support of Tri-State in their request for a rehearing on the emergency order for Craig Unit 1.

n. Approval of the Chair's signature on an Intergovernmental Agreement with the Town of Norwood to provide building permit and inspection services.

o. Approval of Chair's signature on the 2026 Dust Control agreement with Desert Mountain Corporation in an amount not to exceed $375,000.

p. Approval of the Chair's signature on the San Miguel Emergency Telephone Service Authority, providing dispatch services to respected members and contracted agencies.

Motion by Galena Gleason to approve the consent agenda as presented. **Seconded** by Anne Brown. **PASSED 3-0.**

7. Parks and Open Space

a. Meet and Greet with Barbara Youngblood, newly elected to the Historical Commission.

Presented by: Janet Kask, Parks and Open Space Director; Barbara Youngblood, Historical Commission

b. Introduction of Caitlin Harvey, Associate Vegetation Manager.

Presented by: Janet Kask, Parks and Open Space Director; Caitlin Harvey, Associate Vegetation Weed Manager; Julie Kolb, Vegetation Weed Manager

8. Administrative Matters

a. Discussion on the 2026 Congressionally Directed Spending.

Presented by: Mike Bordogna, County Manager

Board consensus to approve a letter of support for the Town of Norwood and Town of Ophir, both for water infrastructure, and a letter supporting the underpass at the school link to the Lawson Hill bike path. Staff will follow through with the referenced parties.

b. Consideration of Resolution 2026-10 Adopting a Unified Cash Transaction Rounding Policy for All County Departments and Elected Official Offices/MOTION

Presented by: Maura Boylan, County Attorney

Motion by Anne Brown to approve **Resolution 2026-10** adopting a unified cash transaction rounding policy as presented. **Seconded** by Galena Gleason. **PASSED 3-0.**

9. Planning Matters

a. Authorizing the Chair's Signature on the First Amendment to Subdivision Improvements Agreement (SIA) for Mill Creek Ranch Subdivision/PUD / MOTION

Presented by: John Huebner, Senior Planner; Kaye Simonson, Planning Director; Tom Kennedy, attorney representing the applicant

Motion by Galena Gleason to approve the Chair's signature on the First Amendment to the Subdivision Improvements Agreement for the Mill Creek Ranch subdivision land unit development as presented. **Seconded** by Anne Brown. **PASSED 3-0.**

b. Update on the Genesee Inc Projects.

Presented by: Tom Kennedy, Attorney representing Genesee Inc; Kaye Simonson, Planning Director

10. Administrative Matters -Continued.

a. Update with Prime Time Early Childhood Center.

Presented by: Melissa Merrill, Director of Prime Time Early Learning Center

2:37 p.m. Recessed.
2:48 p.m. Reconvened.

11. Public Health and Environment

(The Board of Commissioners is sitting as the San Miguel County Board of Public Health.) Potential Executive Session: Concerning Public Health, Meeting with an Attorney, citation 24-6-402(4)(b).

a. Update with Public Health and Environment.

Presented by: Grace Franklin, Public Health Director

b. Consideration of Resolution 2026-11 Concerning Licensing Fees for Retail Food Establishments at Special Events./MOTION

Presented by: Grace Franklin, Public Health Director; Surya Sankineni, Retail Food Safety, Environmental Health Specialist

Motion by Anne Brown to approve **Resolution 2026-11** concerning licensing fees for Retail Food Establishments at Special Events. **Seconded** by Galena Gleason. **PASSED 3-0.**

12. Manager Matters

Update and other, as needed
Mike Bordogna, County Manager

a. Discussion of the engineering concept plan and estimate of cost [Silverpick Road/SH 145 and CR 63L/SH 145]./MOTION

Presented by: Ryan Righetti, Director of Road and Bridge; Mike Bordogna, County Manager

Staff Direction: To pursue the contract for engineering on CR 63L, and staff will talk to CDOT about a bypass lane on the Silverpick Road turn off.

Presented by: Mike Bordogna, County Manager

1. The fiber is connected to the Deep Creek Shop.
2. Mike detailed the upcoming meetings.
3. The work session next week will be canceled.

13. Commissioner Updates

Anne Brown - Update on Outside Meetings.
Galena Gleason - Update on Outside Meetings.

Lance Waring - Update on Outside Meetings.

Lance Waring — Meeting concerning placing a gate at the top of Ophir Pass during the winter and spring snow removal operations; Strategic Stakeholder Roundtable (SSR) Meeting
Anne Brown — Community conversations on Wildfire preparedness; San Miguel Basin Wildfire Collaboration; Gondola Leadership meeting; Upcoming Legislative Bills — Anne requested information from the board
Galena Gleason - Uncompahgre Medical Center Board meeting (strategic plan retreat)

14. Attorney Matters

Update and other, as needed.
Maura Boylan, County Attorney (Any of these items may involve an Executive Session C.R.S. 24-6-402(4))

a. Executive Session: Update on the Paradox Oil and Gas Bankruptcy (4)(b) consult with an Attorney.
Presented by: Maura Boylan, County Attorney

Motion by Anne Brown to go into Executive Session to receive an update on the Paradox Oil and Gas Bankruptcy, citation (4)(b), consult with an Attorney. **Seconded** by Galena Gleason. **PASSED 3-0.**

4:33 p.m. Recessed.
4:53 p.m. Reconvened.

Motion by Anne Brown to come out of Executive Session, and only the one item stated was discussed. **Seconded** by Galena Gleason. **PASSED 3-0.**

Note: The County Attorney requested that item 14.a. not have written minutes as it constitutes a privileged attorney-client communication, and a statement signed by the attorney and chair is attached.

Staff direction was given to stop actively pursuing bankruptcy proceedings.

b. Consideration of refund of tax lien certificates for Paradox properties./MOTION

Presented by Maura Boylan, County Attorney

Motion by Lance Waring to approve the refund to the investor FIG20 LLC, the total value of the tax lien certificates with interest in the amount of $26,775.21. **Seconded** by Anne Brown. **PASSED 3-0.**

15. Dinner Break

5:05 p.m. Recessed.

6:03 p.m. Reconvened.

16. Joint Work Session - Board of County Commissioners and Planning Commission

a. Discussion Regarding Uses on Nonconforming Lots.
Joint Work Session. There will be no decisions made. Public Comment may be limited due to the short period scheduled for this work session.

In Attendance:
Board of County Commissioners
Lance Waring
Galena Gleason
Anne Brown

Planning Commission
Lee Taylor
Josselin Lifton-Zoline
Matt Bayma
Ian Bald

Staff:
Mike Bordogna
Jarrod Biggs
Maura Boylan
Kaye Simonson
John Huebner
Meghan Knowles
Carmen Warfield

Public Who Addressed the Board:
Chris Hawkins
Stephanie Solomn
Michelle Sherry
Brad Johnson
Ken Watt
Candy Meehan
Mike Valmer
Paul Sherry
Ray Cossey

17. Adjournment

8:14 p.m. The meeting adjourned. No motion was made.

Respectfully submitted,

Approved: April 1, 2026
BOARD OF COUNTY COMMISSIONERS

Lance Waring
____

ATTEST:

Carmen Warfield
____

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SAN MIGUEL COUNTY, COLORADO, ADOPTING A UNIFIED CASH TRANSACTION ROUNDING POLICY FOR ALL COUNTY DEPARTMENTS AND ELECTED OFFICIAL OFFICES

RESOLUTION 2026-10

WHEREAS, the United States Mint has ceased production of the one-cent coin ("penny") for circulation as of December 2025, which may lead to a shortage of pennies for local commerce; and

WHEREAS, San Miguel County (the "County") operates several departments and offices that accept cash payments, including those under the jurisdiction of the Board of County Commissioners, as well as the independently elected offices of the Clerk & Recorder, Treasurer, Assessor, and Sheriff; and

WHEREAS, the Board of County Commissioners (the "Board") serves as the primary policy-making and budgetary body for the County and finds that a uniform rounding policy is in the best interest of public transparency and administrative efficiency; and

WHEREAS, the Board recognizes the constitutional and statutory independence of the County's other elected officials and hereby extends this policy to their respective offices to ensure a consistent experience for all citizens paying County fees, taxes, or assessments.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of San Miguel County, Colorado, as follows:

Section 1. Unified Adoption of Rounding Policy. The County hereby adopts a "symmetrical rounding" policy for all cash-based transactions conducted at any County-operated facility or office, including but not limited to the offices of the Clerk & Recorder, Treasurer, and Sheriff.

Section 2. Symmetrical Rounding Guidelines. When one-cent coins are unavailable for change, the final total of any cash transaction (including all taxes and fees) shall be rounded to the nearest five-cent increment (nickel) as follows:

a. **Round Down:** Transactions with final digits ending in 1, 2, 6, or 7 shall be rounded down to the nearest five-cent increment.
b. **Round Up:** Transactions with final digits ending in 3, 4, 8, or 9 shall be rounded up to the nearest five-cent increment.
c. **No Rounding:** Transactions with totals ending in 0 or 5 remain unchanged.

Section 3. Scope and Exclusions.

a. **Cash Only:** Rounding applies exclusively to payments made in physical U.S. currency.
b. **Electronic Payments:** Payments made via check, credit card, debit card, or electronic transfer shall be processed to the exact cent.
c. **Accounting:** For financial reporting purposes, the original pre-rounded amount shall be recorded as the debt or fee satisfied, with rounding differences tracked as minor administrative adjustments.

Section 4. Implementation by Elected Officials. The Board respectfully requests and authorizes the independently elected County officials to implement this policy within their respective departments to maintain County-wide uniformity.

Section 5. Public Notice. Clear signage explaining this policy shall be prominently displayed at all County payment windows, including the motor vehicle division, tax collection office, and permitting counter.

Section 6. Effective Date. This policy shall officially take effect on April 1, 2026, allowing for a period of staff training and public notification prior to commencement.

DONE AND ADOPTED this 4 th day of March, 2026, at a public meeting in Telluride, Colorado.

BOARD OF COUNTY COMMISSIONERS
SAN MIGUEL COUNTY, COLORADO

By: Lance Waring
Lance Waring, Chair

Vote:	Anne Brown	x Aye	Nay	Abstain	Absent
	Galena Gleason	x Aye	Nay	Abstain	Absent
	Lance Waring	x Aye	Nay	Abstain	Absent

ATTEST:

By: Carmen Warfield

Carmen Warfield, Chief Deputy Clerk

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SAN MIGUEL COUNTY, COLORADO, SITTING AS THE SAN MIGUEL COUNTY BOARD OF HEALTH CONCERNING LICENSING FEES FOR RETAIL FOOD ESTABLISHMENTS AT SPECIAL EVENTS

RESOLUTION 2026-11

WHEREAS, Section 25-4-1607, C.R.S., establishes annual licensing fees for retail food establishments within Colorado; and

WHEREAS, Section 25-4-1607(1.1)(b)(II), C.R.S., provides that a county public health agency shall establish the license fees for a retail food establishment at a special event; and

WHEREAS, Section 25-4-1607(1.1)(d)(I)(B), C.R.S., authorizes a county board of health to establish fees that are lower than the fees listed in section (1.1)(a) of the statute, provided the county board of health is in compliance with the Food Protection Act; and

WHEREAS, the San Miguel County Board of County Commissioners ("BOCC") acting in its capacity as the San Miguel County Board of Health, does hereby find and determine that it is appropriate and in the best interest of the public health, safety, and welfare to establish a fee for retail food establishments operating at temporary special events that is lower than the fees established in the Section 25-4-1607, C.R.S.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of San Miguel County, Colorado, as follows:

1. Retail food establishments that are not already licensed in the State of Colorado and intending to operate at a temporary special event within San Miguel County shall be subject to a flat rate fee of seventy-five dollars ($75.00), payable to the San Miguel County Public Health Department.

2. This fee shall be paid for each retail food establishment for each separate temporary event at which it intends to operate, with multi-day events constituting a single event.

3. This fee shall be effective for all events taking place in 2026 and thereafter, unless and until amended by future action of the BOCC.

DONE AND ADOPTED this 4___ day of March, 2026, at a public meeting in Telluride, Colorado.

BOARD OF COUNTY COMMISSIONERS
SAN MIGUEL COUNTY, COLORADO

By: Lance Waring
Lance Waring, Chair

Vote:	Anne Brown	x Aye	Nay	Abstain	Absent
	Galena Gleason	x Aye	Nay	Abstain	Absent
	Lance Waring	x Aye	Nay	Abstain	Absent

ATTEST:

By: Carmen Warfield
Carmen Warfield, Chief Deputy Clerk

SAN MIGUEL COUNTY BOARD OF COMMISSIONERS MEETING

03/04/2026

Date of Meeting

Executive Session Minutes Attest

I, Maura Boylan, County Attorney attest that the 03/04/2026
Date of Meeting
Executive Session discussions of attorney-client matters were confined to a permissible executive session topic; and constituted a privileged attorney-client communication that does not have written minutes.

Maura Boylan

Maura Boylan, County Attorney

I, Lance Waring, Chair of the San Miguel County Board of Commissioners attest that the 03/04/2026
Date of Meeting
Executive Session discussions of attorney-client matters were confined to a permissible executive session topic; and constituted a privileged attorney-client communication that does not have written minutes.

Lance Waring

Chair