

SAN MIGUEL COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
Wednesday, March 20, 2024
Zoom.us

1) **9:30 a.m. CALL TO ORDER.**

2) **Roll Call**

Present: Lance Waring, Chair
Kris Holstrom, Vice Chair
Anne Brown, Commissioner

Staff Present:
Mike Bordogna, County Manager
Jarrod Biggs, Special Projects Director
Amy Markwell, County Attorney
Rachel Allen, Assistant County Attorney
Nancy Willis, Paralegal
Carmen Warfield, Chief Deputy Clerk

3) **MOMENT OF SILENCE**

4) **REVIEW OF AGENDA**

5) **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA.**

6) **CONSENT AGENDA**

6.a) Approval of Chairs signature on an agreement with Western Gravel, LLC and San Miguel County Road & Bridge Department for Ophir Road avalanche debris removal

(ATTACHMENT - Western Gravel Agreement.pdf)

6.b) Approval of Minutes February 7, 2024 and February 21, 2024.

(ATTACHMENT - 20240207-BOCC-Minutes-Draft.pdf)

(ATTACHMENT - 20240221-BOCC-Minutes-Draft.pdf)

6.c) Approval of the Chair's signature on a USFS Financial Modification Agreement for the Rec Ranger and Alpine Ranger programs

(ATTACHMENT - 23CO11020400044Mod001_ForSignature.pdf)

6.d) Acceptance of the February 2024 Road Report.

(ATTACHMENT - Feb 2024 Road Report.pdf)

- 6.f) Approval of the February 2024 Payroll and Vendor Payments.

(ATTACHMENT - 02-February BOCC Consent Agenda.docx)

(ATTACHMENT I - Payroll and Vendor Payments)

- 6.g) Approval of Chair's signature on the Agreement for Professional Services with Ayres Associates, Inc for the Professional Environmental Services for San Miguel County funding through the Brownfields Community - Wide Assessment Grant for various Historic Sites.

(ATTACHMENT - ICA - Ayres - EPA Grant (2024).docx.pdf)

(ATTACHMENT - Ayres ICA - Exhibit A.pdf)

(ATTACHMENT - Ayres ICA - Exhibit B.pdf)

(ATTACHMENT - Ayres ICA - Exhibit C.pdf)

(ATTACHMENT - Ayres ICA - Exhibit D (1).pdf)

(ATTACHMENT - Ayres ICA - Exhibit E.pdf)

(ATTACHMENT - Ayres ICA -W-9 Exhibit G.pdf)

(ATTACHMENT - Ayres ICA COI Exhibit F.pdf)

- 6.h) Ratification of Commissioner's signature on a letter of support for the Telluride Mountain Club Trail Proposal 2023 #65616.

(ATTACHMENT - TMtC Trail comments.pdf)

- 6.i) Approval of the Chair's signature on an ICA for the Fairgrounds Perimeter Fence Replacement Project.

(ATTACHMENT - Fairground Perimeter Fence ICA 2024 (1).pdf)

MOTION by Anne Brown to approve the consent agenda with item 6.e. pulled to be discussed later in the meeting. **SECONDED** by Kris Holstrom. **PASSED 3-0.**

7) ADMINISTRATIVE MATTERS

- 7.a) Consideration of appointing Shelly Spalding to the Behavioral Health Solutions Panel replacing Paul Reich representing Axis Health Solutions on the panel./MOTION

Presented by: Kerry Brock, Behavioral Health Administrator

MOTION by Kris Holstrom to approve the appointment of Shelly Spalding to the Behavioral Health Solutions panel representing Axis Health Solutions.

SECONDED by Anne Brown. **PASSED 3-0.**

- 7.b) Discussion of a support letter for the Colorado Local Climate Action Accelerator Program./MOTION

(ATTACHMENT - NRCR 3_20 AGENDA ITEM.docx)

(ATTACHMENT - PCAP Revised Draft Near Term Actions for Local Governments.pdf)

Presented by: Starr Jamison, Natural Resources and Climate Resiliency

MOTION by Anne Brown to approve the letter of support for the Colorado Local Climate Action Accelerator program with the addition of the edits as presented. **SECONDED** by Kris Holstrom. **PASSED 3-0.**

8) **DEPARTMENT OF HUMAN SERVICES**

- 8.a) Approval of Chair's signature on Social Services Department January 2024 Balance Sheet, January 2024 Earned Revenue and Expenditures, February 2024 Expenditures through Electronic Benefit Transfers, Check Register for the Month of February 2024, County Allocation / MOE Report, JAN-24, 2023 Caseload Reports/MOTION

(ATTACHMENT - March 2024 BOCC Packet.pdf)

Presented by: Carol Friedrich, Director of Human Services; Linnea Edwards, Deputy director

MOTION by Kris Holstrom to approve the department of Human Services financials as presented. **SECONDED** by Anne Brown. **PASSED 3-0.**

9) **PLANNING MATTERS**

- 9.a) Public Hearing: Consideration of a Subdivision Exemption for Lot Line Adjustments to adjust the property line between Parcel #456328100055 and Parcel #456328100052, off county road M60./MOTION

(ATTACHMENT - PACKET_BOCC2.pdf)

Presented by: Nicola Kerr, Associate Planner; John Huebner, Senior Planner; Shannon Glenn, Applicant

10:05 a.m. The Chair Opened the Public Hearing.

10:07 a.m. The Chair Closed the Public Hearing.

MOTION by Anne Brown to approve the proposed Subdivision Exemption for Lot Line Adjustments to adjust the property line between Parcel #456328100055 and Parcel #456328100052, off county road M60 as presented, to authorize the Chair's signature on the corresponding final plat, and to adopt the corresponding Board of County Commissioner Resolution No. 2024-04, finding that the proposed Subdivision Exemption for Lot Line Adjustments application is in compliance with all applicable Land Use Code standards in Section 5-1203, Lot Line Adjustments, including the submission of a final plat

that complies with the final plat submission contents required in Land Use Code. This approval shall be conditioned upon the applicants submission of a final plat that complies with the final plat submission contents required in the Land Use Code, and addresses the 16 review comments from the County Surveyor listed in his February 23, 2024 letter. **SECONDED** by Kris Holstrom. **PASSED 3-0.**

(ATTACHMENT II - Resolution 2024-04)

14) COMMISSIONER UPDATES:

Kris Holstrom - Attended the Town of Norwood Special meeting for a discussion of the Dolores Monument

Anne Brown - Outside hiring committee - Sheriff's office, Joined a discussion on the future development at the Carhenge lot. This is a partnership between the Town of Telluride and Telski; County Planning Commission - East End Master Plan, SMART Board meeting; CCAT All-Member meeting

Lance Waring - SMART Board Meeting

10) PARKS AND OPEN SPACE MATTERS

10.a) Presentation of the 2024 Parks and Open Space work plans.

(ATTACHMENT - BOCC - 2024 OSC Work Plan.pdf)

(ATTACHMENT - OSC Work Plan 2024(FINAL) 3-15-24.pdf)

Presented by: Janet Kask, Parks and Open Space; Greg Pollio, Operations Manager; Susie St Onge, Open Space Board Member

10.b) Presentation of the 2024 Historical Commission work plans.

(ATTACHMENT - BOCC Memo - HC 2024 Work Plan.pdf)

(ATTACHMENT - IliumPowerPanelDesign_30x60_Nov2023Update (2).pdf)

(ATTACHMENT - IliumPanelWye_30x60_Nov2023Update.pdf)

(ATTACHMENT - KeystoneGraphicPanels_Nov2023_Green (5).pdf)

(ATTACHMENT - HC FINAL WORK PLAN 2024 3-12-24.pdf)

Presented by: Janet Kask, Parks and Open Space Director; Greg Pollio, Operations Manager; Ted Wilson, Historical Commission

11) AFFORDABLE HOUSING UPDATES

Presented by: Jarrod Biggs, Special Projects Director

1. Awaiting Colorado Dept of Transportation response on the development of the Deep Creek housing site and needs they anticipate and should be planned for.

2. The San Miguel Regional Housing authority has chosen the Housing Needs assessment organization and will be finalizing the beginning with the completion in 4 to 5 months.

3. More sampling of Pathfinder housing parcel is required - additional testing is needed.

12) MANAGER MATTERS

Presented by: Mike Bordogna, County Manager

Upcoming meetings.

Attendance at the Gondola Subcommittee Meeting

- 6.e) Approval of Chair's signature on the SMART 2024 Funding Supplement and Amendment to the Intergovernmental agreement for cost-sharing of the planning and gondola project development phase of the gondola project.

(ATTACHMENT - IGA for Cost-Sharing of the Planning and Gondola Project Development Phase of the Gondola Project.pdf)

Presented by: Mike Bordogna, County Manager

MOTION by Kris Holstrom to approve the Chair's signature on the SMART 2024 funding supplement and amendment to the Intergovernmental agreement for cost-sharing of the planning and gondola project funding for the remainder of 2024. **SECONDED** by Anne Brown. **PASSED 3-0.**

13) SPECIAL PROJECTS DIRECTOR -Jarrod Biggs
Update and other, as needed.

- 13.a) Approval of the combined and clearly stated section 5-4 Disposal of County Property to be added to the current Administrative Manual./MOTION

(ATTACHMENT - 5-4 Disposal of County Property.docx)

MOTION by Kris Holstrom to approve the combined and clearly stated policy with a Resolution to follow on April 3, 2024. **SECONDED** by Anne Brown. **PASSED 3-0.**

Note: The County Attorney requested than an Administrative policy change typically comes to the Board as a Resolution that will be presented to a future meeting.

- 13.c) Consideration by the Board of a Budget and Financial Management Policy/MOTION

(ATTACHMENT - San Miguel County Budgeting and Financial Management Policy (Draft).pdf)

(ATTACHMENT - BOCC Agenda Doc - Budget and Financial Mgmt Policy (032024).pdf)

MOTION by Anne Brown to approve the financial management policy with the addition, under the budget responsibility section to reference elected officials. Recognizing that this will require a resolution in order to adopt it which we plan to complete at the April 3rd board meeting. **SECONDED** by

Kris Holstrom. **PASSED 3-0.**

- 13.b) Potential Executive Session: Discussion of the Lawson Hill -Ilium Parcel next to the Sheriff's Annex, citation (4)(a) the purchase, acquisition, lease, transfer, or sale or any real, personal, or other property interest.

(ATTACHMENT - BOCC Agenda Doc - SO Property (032024).pdf)

Presented by: Jarrod Biggs, Special projects director

MOTION by Kris Holstrom to go into executive session, to discuss the Lawson Hill -Ilium Parcel next to the Sheriff's Annex, citation [C.R.S. 24-6-402] (4)(a) the purchase, acquisition, lease, transfer, or sale or any real, personal, or other property interest. **SECONDED** by Anne Brown. **PASSED 3-0.**

11:58 a.m. Recessed.

12:38 p.m. Reconvened.

MOTION by Anne Brown to come out of executive session, only the one item stated was spoken of. **SECONDED** by Kris Holstrom. **PASSED 3-0.**

Presented by: Jarrod Biggs, Special Projects Director

15) **ATTORNEY MATTERS**

16) **ADJOURNMENT**

MOTION by Kris Holstrom to adjourn the meeting. **SECONDED** by Anne Brown. **PASSED 3-0.**

12:38 p.m. Adjourned.

Respectfully submitted,

Approved

June 5, 2024

Carmen Lynn Waigler

BOARD OF COUNTY COMMISSIONERS

[Signature]

ATTEST:

[Signature]



ATTACHMENT I

March 13, 2024

To: Board of County Commissioners
Mike Bordogna, County Manager

Below please find a summary of payments issued during the month of February 2024.
This presentation of claims is required per CRS 30-25-110.

Staff is recommending the approval of these payments via consent agenda on March 20, 2024.

Any questions, please let me know. Thank you.

Per 30-25-110 C.R. S. Claims presented to the board - when-how paid.

FEBRUARY 2024 PAYMENTS	VENDOR PAYMENTS
101 - General Fund	\$483,975.20
102 - Road & Bridge Fund	\$72,357.13
103 - Social Services Fund	\$6,318.84
104 - Sales Tax Capital Fund	\$2,983.83
106 - Transit Fund	\$132,116.30
108 - Parks and Open Space Fund	\$83,340.48
110 - Lodging Tax Tourism Fund	\$53,462.02
111 - Vegetation Management Fund	\$419.19
113 - Mental Health Fund	\$84,171.34
115 - Public Health & Environment Fund	\$27,117.63
117 - COVID19 Fund	\$10,007.77
224 - Housing Authority	\$5,406.26
226 - Solid Waste Disposal District	\$4,850.13
301 - Grant Fund	\$129,980.66
TOTALS	\$1,096,506.78

FEBRUARY 2024 PAYMENTS	PAYROLL
101 - General Fund	\$623,944.64
102 - Road & Bridge Fund	\$92,630.20
103 - Social Services Fund	\$38,024.38
107 - Retirement Fund	\$42,597.82
108 - Parks and Open Space Fund	\$45,057.94
115 - Public Health & Environment Fund	\$33,760.64
301 - Grant Fund	\$8,829.18
TOTALS	\$884,844.80

**RESOLUTION OF THE BOARD OF COMMISSIONERS,
SAN MIGUEL COUNTY, COLORADO,
GRANTING A SUBDIVISION EXEMPTION FOR LOT LINE ADJUSTMENTS
BETWEEN FIRST NATIONAL PLACER AND PLANET MILLSITE, SILVER PICK
ROAD**

Resolution 2024-04

WHEREAS, Shannon Glenn, submitted an application on behalf of SLG Properties LLC, (Applicant), owner of parcel #456328100055, First National Placer, and on behalf of RHG Properties LLC, (Applicant), owner of parcel #456328100052, Planet Millsite, more specifically described in Exhibit A, Legal Description, seeking a Subdivision Exemption for Lot Line Adjustments to modify the common property boundary between these two parcels to create a more sensical lot split along County Road 60M (Silver Pick Road). Parcel #456328100055 and parcel #456328100052 are 20 acres and 4.9 acres respectively and zoned Forestry Agriculture and Open (F). The lots are located approximately 2.5 miles east from the Town of Sawpit off East Highway 145 on Silver Pick Road;

WHEREAS, a Subdivision Exemption for Lot Line Adjustments is a One-Step Board of County Commissioner Review pursuant to Land Use Code Sections 3-501 B.I.b. and 5-1203 Lot Line Adjustments;

WHEREAS, the application was referred to the County Attorney, County Manager, County Surveyor, County Road and Bridge Director, and the Bureau of Land Management (BLM) for review and comment;

WHEREAS, the Applicant sent Notice of the application and the Board of County Commissioners (BOCC) public hearing to be held on March 20, 2024 to all property owners within 500 feet of the subject parcel, and a sign was posted on the property by February 28, 2024 noticing the proposed adjustment of lot lines and the BOCC meeting to be held on March 20, 2024;

WHEREAS, a Public Hearing Notice for the proposed Lot Line Adjustments application and the Board of County Commissioners meeting to be held on March 20, 2024 was published in the Norwood Post and the Telluride Daily Planet on February 28, 2024 and March 6, 2024, respectively;

WHEREAS, a list of the items included in the Public Hearing Record is attached to this resolution as Exhibit "C";

WHEREAS, the Board of Commissioners of San Miguel County, Colorado, considered this application, along with relevant evidence and testimony, at a public hearing held in Telluride and on-line on Wednesday, March 20, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of San Miguel County, Colorado, approves the Subdivision Exemption for Lot Line Adjustments to adjust the

property line between the First National Placer and Planet Millsite, finding the proposed lot line adjustment is in compliance with all applicable Land Use Code standards in Section 5-1203, Subdivision Exemption for Lot Line Adjustments including submission of a revised final plat that complies with final plat submission contents listed in Land Use Code Section 4-5.

DONE AND APPROVED by the Board of County Commissioners of San Miguel County, Colorado, on March 20, 2024.

**SAN MIGUEL COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS**

By: Lance Waring
Lance Waring, Chair

Vote:	Anne Brown	<u>Aye</u>	Nay	Abstain	Absent
	Kris Holstrom	<u>Aye</u>	Nay	Abstain	Absent
	Lance Waring	<u>Aye</u>	Nay	Abstain	Absent

ATTEST:

By: Carmen Warfield
Carmen Warfield, Chief Deputy Clerk



EXHIBIT "A" Legal Description

EXHIBIT "B" Plat

EXHIBIT "C" Public Hearing Record

EXHIBIT "A"

Legal Description

Parcel #456328100055

FIRST NATIONAL PLACER MS 13018 LSMMD 20 ACRES FILED IN 43 10

Parcel #456328100052

PLANET MILLSITE MS 19296B ACC TO THE SUBDIVISION EXEMPTION FOR LOT LINE
ADJUSTMENT OF THE PRIMOS AND PLANET MILLSITES FILED 8 8 95 1 1909 CONT 4.90
ACRES MOL FIND HARDCARD IN 43-10

Operator		Foley	870-739-6123	870-739-6090 Fax
Station		ESCAMATE, MEX.	MEX. PACIFIC 1288	
Comments			125 W. PACIFIC SUITE D-1	
City			TEJALUPA, COLORADO 81423	
State				
Trans date	10/1/93	Order #	86739572	Invoice # 1092

BUREAU OF LAND MANAGEMENT

FORMER FOLST BAYCAL PLACES

FORMER PLAZET MILLARTE

PARCEL A

PARCEL B

PARCEL C

BUREAU OF LAND MANAGEMENT

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EXHIBIT "C"

Public Hearing Record

San Miguel County Board of Commissioners

Application: SLG Properties LLC, and RHG Properties LLC, Shannon Glenn
Subdivision Exemption for Lot Line Adjustments: Parcels #456328100052 and
#456328100055

Date: March 20, 2024

1. San Miguel County Land Use Code (Adopted 11/30/90) with all amendments to date (By Reference Only).
2. San Miguel County Comprehensive Development Plan (Adopted 8/3/78) with all amendments to date (By Reference Only).
3. Memorandum to the San Miguel County Board of County Commissioners from Nicola Kerr, Associate Planner dated March 20, 2024.
4. Draft Resolution 2024-04 of the County Board of Commissioners, San Miguel County, Colorado, Granting a Subdivision Exemption for a Lot Line Adjustments for Planet Millsite and First National Placer.
5. Public Hearing Notice published in the Norwood Post and Telluride Daily Planet on Wednesday, February 28, 2024 and Wednesday, March 6th respectively.
6. Application submitted by Shannon Glenn, on SLG Properties LLC, owner of Lot #456328100055, First National Placer, and on behalf of RHG Properties LLC, owner of parcel #456328100052, Planet Millsite received November 29, 2023.
7. "Certification of Compliance with the Public Noticing Requirements" of the San Miguel County LUC Section 3-9 and of C.R.S. § 24-65.5-103(1) dated February 28, 2024.

AGENCY COMMENTS

8. Email from Nicola Kerr, Associate Planner, to Referral Agencies dated February 7, 2024.
9. Letter from J David Foley, County Surveyor, to Nicola Kerr, Associate Planner dated February 23, 2024.

PUBLIC COMMENT

None received